Rationale
Bulli Public School acknowledges the importance of student leadership within the school.

The election of School Captains, Vice-Captains and House Captains provides an avenue for Year 6 students to take on leadership roles for and on behalf of the student body and the school. The School Captains, Vice-Captains and House Captains will work closely with the Principal.

The election of members of the Student Representative Council, (SRC), provides opportunities for practical leadership and organisational skills to be developed at all ages and stages in the school. SRC members consult with classmates as well as work with School Captains, the SRC patron and the Principal. SRC members are elected from Year 1 to Year 5 for Semester 1 and Kindergarten to Year 5 for Semester 2. Year 6 School Captains and Vice-Captains are also members of the SRC for the year.

Purpose
The purpose of this Policy is to outline the process for electing the School Captains and Vice-Captains, House Captains and Vice-Captains, and members of the SRC and the roles and responsibilities of these leaders within the school.

Policy Content

Eligibility
Students eligible for election as School Captains and Vice-Captains, House Captains and Vice-Captains, and members of the SRC must be exemplary students.

They must have demonstrated and continue to demonstrate the ability to:
- follow school and classroom rules
- consistently demonstrate the values of the Department and Bulli Public School
- be well behaved at all times at school and when representing the school
- always strive to do their best in class
- consistently act responsibly
- take pride in the school and the wearing of the school’s uniform
- show respect for staff, other students and visitors to the school.

The above eligibility criteria must be maintained throughout the year. The consequence of not maintaining the criteria will be removal from the leadership role for the remainder of the year.
**Student Leadership Policy**

**Election Process**

**Captains and Vice-Captains**

The election process for School Captains and Vice-Captains will occur in Term 4 of each calendar year. There will be one male and one female School Captain and one male and one female Vice-Captain thus providing role models for both genders. The following process is used:

- In Week 4, 5 students are informed of this policy by the relevant staff member (usually a Stage 3 teacher) with an emphasis on the eligibility component.
- Students in Year 5 who are considered eligible by their peers are formally nominated and seconded by their peers. Nominations are due to the Principal by the end of Week 5.
- In Week 6, the Principal and staff discuss the nominations, applying the eligibility criteria.
- The Principal verbally informs both successful and unsuccessful nominees.
- Successful nominees prepare a one minute speech to present, in Week 7, to other students and parents/caregivers who may be present.
- Props and inducements are not to be used throughout the election process.
- The voting process will be completed as soon as practical after the speeches.
- Students from Kindergarten to Year 5 are eligible to vote.
- Voting will be overseen by the current Year 6 students and will be conducted in classrooms.
- Voting involves placing an ‘x’ next to the name / photo of one male candidate and one female candidate. Staff voting has double weighting.
- The completed ballots are forwarded to the Principal for collation using a tally sheet.
- The male and female students who receive the highest number of votes are deemed School Captains for the following year. The male and female students who receive the second highest number of votes are deemed Vice-Captains for the following year.
- Relevant Parents/Caregivers are contacted by the Principal.
- Captains and Vice-Captains are invested at the Presentation Assembly with their badges being presented by their parents/caregivers.

**House Captains**

The election of House Captains for Shoobert (gold) and Ross (blue) occurs at the commencement of each school year at House assemblies for students in Years 3 - 6.

Eligible Year 6 students are nominated by members of their House. If they accept, they are placed on the list of prospective House Captains.

Students in Years 3-6 vote for one nominee. The student with the highest number of votes is deemed the House Captain with the student with the second highest number of votes deemed the House Vice-Captain. The role of House Captain is not gender specific as the role necessitates a positive role model in the sporting arena.
Student Leadership Policy

**Student Representative Council (SRC)**

The SRC’s prime functions are to involve students in the governance of the school at appropriate levels and work towards improving the welfare of other students.

SRC members will be elected within each grade via a secret ballot at the commencement of Semester 1 and Semester 2 in each academic year. Two representatives from each class are elected on a proportional basis in composite classes. School Captains and Vice-Captains are also SRC members, representing both Year 6 and the whole school. A member of the staff will be the patron of the SRC, guiding students through their meetings, offering suggestions and advice regarding activities, and providing support and guidance as necessary.

- **Term 1 elections for Semester 1:**
  - Students from Years 1 – 5 are eligible to be elected as SRC members.
  - Each class is entitled to two members exempting a K/1 composite that is entitled to a Year 1 member only.
  - Eligible students are nominated by members of their class. If they accept, they are placed on the list of prospective candidates.
  - Students vote for one nominee. The two students with the highest number of votes are deemed the SRC members for Semester 1.

- **Term 3 elections for Semester 2:**
  - Students from Years K – 5 who were not members in Semester 1 are eligible to be elected as SRC members for Semester 2.
  - Each class is entitled to two members.
  - Eligible students are nominated by members of their class. If they accept, they are placed on the list of prospective candidates.
  - Students vote for one nominee. The two students with the highest number of votes are deemed the SRC members for Semester 1.

SRC representatives are invested at a whole school assembly soon after election. Parents are invited to attend the assembly.

Meetings are held at least monthly. School Leaders (Captains & Vice Captains) are to be trained in, and take on where capable, the roles of chairperson, treasurer, secretary and deputy chair. SRC representatives are rostered, in pairs (junior with senior) to present an SRC report to the whole school assembly after an SRC meeting. Minutes or notes from each meeting are to be taken, reproduced for representatives to talk to their classes and copies sent to all executive staff. Minutes/notes will provide the basis of reports to the school assembly.
All decisions of the SRC must be vetted by the Principal, executive and/or staff for consideration before implementation.

SRC fundraising events, as with all school fundraising, need to be based on a predetermined focus.

Roles and Responsibilities
Student leaders may have the following roles and responsibilities although from time to time they may be asked to assist in other ways.

- Representing the school at school and community events
- Conducting school assemblies
- Welcoming special guests to the school
- Thanking special guests and visiting performers
- Liaising with the Principal on various activities including policy development
- Contributing to the school’s annual self-evaluation process and Annual School Report.

Acknowledgements
This Policy has been reviewed in conjunction with the School Captains and Vice-Captains, the SRC patron and executive staff.